

SAMPLE LETTER OF AUTHORIZATION

INSERT DATE

Walter Echo-Hawk, Chairman of the Board
Association of Tribal Archives, Libraries, and Museums
6308 Harden Drive
Oklahoma City, OK 73118

Dear Chairman Echo-Hawk,

Please accept this letter indicating my appointment of **NAME** to serve on the official Community Curation Team to help manage oral history recordings related to the **TRIBE** on the Archive of Native American Oral History web portal.

NAME and other members of the Community Curation Team will review the recordings for cultural sensitivities and determine if the recordings may be available to the public, restricted for tribal community use only, or restricted to specific community members.

Upon complete review of the recordings for cultural sensitivities, I understand that future work by the Community Curation Team members may include reviewing transcripts for accuracy, adding Traditional Knowledge labels, indexing the recordings, adding search terms, and adding content.

I appreciate your work to provide a model for inclusive co-curation of Indigenous materials held in repositories around the world. We thank you for this opportunity.

Sincerely,

TRIBAL LEADER NAME

TITLE